



The **Future** is here .....

**Prospectus**

# **S.K.NATIONAL CONVENT SCHOOL**

An English Medium Coed Senior Secondary School Affiliated to CBSE, New Delhi

Visit us at : [www.skncs.org](http://www.skncs.org) Contact No.: 9628800244, 9260909012, 8840993006

**MAHEND, GHAZIPUR (U.P.) - 233228**

## **Chairman's Message**

Peace and Blessing be upon you !

I consider myself the most fortunate that I am able to contribute my hartley endeavours for manifestation of our ancestor's vision in my nown small way through our beloved Alma Mater, S.K.National Convent School.

By all odds, SKNCS, often described as a small school with a big heart, is a second home where every student is cared for and natured with love and understanding.

It is a place where both curricular and co-curricular activities are planned meticulously to warrant the holistic development of learners.

We strive to ensure that every child who walks out of our school is confident and self-sufficient as well as equipped with the 21st Century Skills to lead a productive and happy life in this competitive world white not compromising on the values of compassion, tolerance and altruism. These values help us to empower others and give value to society, as we are bound to do.

Muhammad Ali puts it beautifully when he says "Service to other is the rent you pay for your room here on earth"

We welcome you, one and all and your offerings into the SKNCS family where we strive to provide quality education at an affordable cost and we hope to see families staying to gether happily.

Let us work together to benefit the precious children under our care and encourage them to reach for the stars !

With every good wish

**Arshadullah Khan**  
**(Aiya Khan)**  
Founder & Chairman



## Principal's Message

It gives me immense pleasure to pen down the saga of accomplishments of S.K.National Convent School which started as a small but significant endeavour to carry forward the message of Literacy movement in an ever progressive stride towards a brighter future. S.K.National Convent School always aims at providing integral education to the students who are the future responsible and responsive citizens of our country. In order to ensure allround development of a learner, the school puts forward its sincere effort for a balanced development of the body, mind and spirit. We always strive to provide an environment which allows both talent and character to develop. We always aim at providing effective teaching and learning situations which help students to develop critical thinking, problem solving, decision making, verbal and written communication skills, ethical behaviour and to become morally and socially responsible human beings. The school is well equipped with well ventilated and adequately illuminated, really designed classrooms catering to the specific needs of the teacher and the taughts the dedicated band of highly motivated teaching faculties extend supportive guidance, thoughtful insights and prudent facilitation for proper understanding and conceptual clarification of different subjects. The school library & subjective laboratories provide hands on training to gain experiential learning and help students to quench their thirst for knowledge and information. The computer lab, the Art & Craft, Music & Dance endeavours to encultate into little minds the essence of creativity and innovation. We always plan and implement our curriculum to provide our students a training platform for fulfilling the need of 21st century competency based and skills oriented education enriched in the knowledge of our rich cultural heritage.

With warmth, compassion, strength, integrity, Naysfulness our mission becomes beckons us. Nothing else matters our passion. In addition, the motto of "Unlocking the hidden treasure from within the little hearts" is self propelling.

Let's join our hands and hearts to work together towards a bright future.

Let SKNCS sparkle like a bright star in the sky of academics and illuminate thousands of little minds. In the ceaseless flow of endless time, let our Alma Mater achieve newer heights and enviable accolades and pave path towards a scintillating future.

**Sh.Sashi Kant Mishra**

**Principal**

## INTRODUCTION

Being surrounded by lush green corn fields, S.K.National Convent School is situated at the outskirts of Mahend, a village in the district of Ghazipur (U.P.) on the main road connecting Lathudih to Laxmanpur at a distance of 7.5 kms. from Lathudih, 6 kms. from Laxmanpur and 10 kms from Karimuddinpur Railway Station. It is a Co-educational English Medium Senior Secondary School which is liked and widely known for its serene and salubrious environments. This school is affiliated with the Central Board of Secondary Education, New Delhi and lies far from the dust and distraction of the noisy cities. It offers the most conducive environment to the young ones to communicate with the mother nature and imbibe her soul strengthening as well as life sustaining values. Sprawling over 3 acres of land, this temple of learning provides the most up-to-date knowledge through scientific method having affectionate and intimate care under congenial and hygienic environment.

## BRIEF HISTORY

Established in the year 2010, the school has been affiliated with the CBSE, New Delhi and is managed by the S.K. Charitable Trust, Kolkata (WB), a non commercial trust dedicated for the cause of education with Indian cultural values and traditions. S.K.National Convent School, Mahend a champion of educational institutions of studies through English Medium owes its singular distinction to the founder Mr.Arshadullah Khan(Aiya Khan), a renowned industrialist as well as a philanthropist.

The school is situated amidst spectacular natural surrounding as it apparently mingles in the music of the river, a tributary of Ganga flowing at a short distance.

The institution has been evolved for providing younger generation a training ground to grow amid the happy and harmonious blend of our ancient culture and modern progressive trends.

The school is enriched with a superb playground, advanced science laboratories, a huge library, computer science and mathematics laboratories along with other facilities provided to the children in order to maintain the most high status study among the intellectual circles.



### AIMS AND OBJECTIVES

The school aims at the integral personal formation of the young. To accomplish this, special efforts are made:-

- To inculcate in our students the perennial values of 21<sup>st</sup> century competency based skills enshrined in our rich cultural heritage.
- To develop the sense of pride for our country.
- To instil the feeling of universal brotherhood and reach out to the world at large.
- To improve a sense of social responsibility and self-confidence to lead and command.
- To flourish individual talents, fine traits of character like honesty, courage, interpersonal skills, 21<sup>st</sup> century competency based skills, high standard of personal and social conduct as well as appreciation of moral and spiritual values.

### SCHOOL MANAGING COMMITTEE

To plan and enforce the efficient functioning of the institution, educationists and reputed intellectuals along with teachers and parents representatives have been recruited in the School Management Committee. They ensure that all the faculty members of the institution work with fully devoted spirit and teach the children with love and affection. They are always so vigilant towards the school environment that the students enjoy properly to the facilities provided to them to gain pure knowledge.

### PEDAGOGUES & PEDAGOGY

The institution is proud of its high qualified, experienced teachers from different parts of our country. In fact, they justify, “Unity In Diversity.” They guide the students with their magnetic personality and harmonious behaviour. So, besides education, they encourage students to learn patience, self-confidence, perseverance, punctuality, discipline, good manners and the way of interacting with other, The school management provides them handsome salary along with residential facilities. The pedagogical method of the school is to lay down innovative ideas as well as creative skills within the learners’ mind so as to fulfill the need of the time to improve 21<sup>st</sup> century competency based skills.



## ADMISSION

The procedure of admission begins with registration. The student seeking admission has to deposit Rs. 200.00 (per student) as Registration fee for obtaining a registration form and prospectus.

- Admission is considered only after the student clears the admission test and personal interview.
- A student who qualifies the test must be admitted within a week from the date of test failing which his/her registration is cancelled automatically.
- T.C/Birth Certificate along with a mark-sheet is a must.
- The minimum age is 3 years at the commencement of the session for Nursery class.
- Every student has to submit his/her two recent passport size photographs for admission.
- All entries on the admission form must be written legibly and correctly in bold capital letters.

**Note:** No overwriting or use of fluid is accepted on the admission form.

## CRITERIA FOR TEST

Admission test comprises of written and oral test.

Duration of Test : 1 Hour

Maximum Mark : 50

Pass Mark : 20

Allocation of Marks : English - 15 marks, Maths - 15 Marks, Science - 10 Marks and G.K. - 10 Marks

## WITHDRAWALS

A student seeking withdrawal should give one month's notice in advance. Students withdrawing, in the middle of a session will normally be required to pay the fee for the whole session. Moreover, Transfer Certificate is issued only after remittance of all dues.

## DISMISSAL

A child may be removed from the school on any of the following grounds :-

- Misbehaviour inside the school premises.
- Absence from the class for more than the prescribed days (i.e. five consecutive days/seven days in a month without any application).
- Failure in a class for two consecutive years.
- Any disciplinary action in the school premises or with the mates or any staff members (either teaching or non-teaching)
- Non-payment of school fees for three consecutive months.



## FEE COLLECTION & FINE

- Fee is remitted on or before the 15th day of every month.
- If the 15th day is holiday, the next day is considered as fee-day.
- If fee is not deposited on the fee-day then the late fine is charged @ Rs. 50/- per month for two months only and pupil's name is struck-off thereafter.
- Fee is deposited for the whole session (12 months).
- No exemption / deduction in fee is made on account of any broken period/ holiday/ absence from class.
- No student is allowed to appear in the examination unless all dues amount is cleared up.
- Non-payment of fee for three consecutive months is liable to automatic cancellation of admission and removal from school. No concession is allowed for the same.

## SCHOOL UNIFORM

### ON MONDAY, TUESDAY, THURSDAY, FRIDAY

Summer		Winter	
Shirt	Red with white Black Checks	Shirt	Red with white Black Checks
Trousers	Black	Trousers	Black
Socks	Black	Socks	Black
Shoes	Black	Shoes	Black
Tie	Green (Red strip SKNCS)	Tie	Green (Red strip SKNCS)
		Pulover/ Blazer	Deep Blue with a pair of red strips

### HOUSE DRESS (ON WEDNESDAY & SATURDAY)

Shakti	Red (T-Shirt) white Lower
Samriddhi	Yellow (T-Shirt) white Lower
Shanti	Green (T-Shirt) white Lower
Pragati	Blue (T-Shirt) white Lower
Shoes : White PT shoes and white socks	

Note: The same colour is applicable for girls too.

★ Students have to put on proper school uniform prescribed as per the different days



## GENERAL INSTRUCTION

- ★ Parents should see their wards spend adequate time in reading and writing at home.
- ★ They must check the school almanac daily to be aware of school activities and home assignment.
- ★ They should ensure that their wards follow the habits of punctuality, cleanliness, courtesy, good manner etc. in their daily rituals.
- ★ They should not allow the wards to bring money or any other valuable articles to school.
- ★ They must inform the school about any change in their address/phone numbers failing which they will be responsible for the consequences.
- ★ Fee once deposited in not refunded.
- ★ School fee and other charges are to be remitted on time. Otherwise the student's name will be struck-off from the rolls just 40 days after the fee-day.
- ★ All students must reach the school in time and join the morning assembly positively.
- ★ Student who arrive late at school are not allowed to enter into the school premises without sufficient and satisfactory cause.
- ★ Parents/visitors are not allowed to enter into the academic block directly without prior permission from the principal.



## SCHOOL HOURS

April & May	: 7:30AM to 12:00PM
July to October	: 8:00AM to 1:40PM
November to March	: 9:00AM to 2:20 PM

## MEDIUM OF INSTRUCTION

English is the medium of expression though special emphasis is laid on the teaching of Hindi and Sanskrit/Urdu as well.

### Affiliation

The school is affiliated upto Senior Secondary Level with the Central Board Of Secondary Education, New Delhi with Affiliation Code : 2131975

### Examination

The school conduct two Periodic Tests (Pts) and two Examinations in an academic session. However an academic session comprises of two terms only. During class room transaction, internal assessment goes on keeping pace with teaching-learning

## HOUSE SYSTEM

All students of the school are divided into four houses :-

Houses	Colour
(a) Shanti House	: (Peace) Green
(b) Shakti House	: (Power) Red
(c) Pragati House	: (Progress) Blue
(d) Samriddhi House	: (Prosperity) Yellow

Besides these houses, each class is divided into several academic peer groups of 5-6 students in each group for discussion, team-work and project work etc. to improve individual efficiency in academic.





## COMPETITION/CO-CURRICULAR ACTIVITIES

Inter-school and inter-house competitions of sports, debate, quiz, art & craft, elocution, antakshari yoga, news reading, fancy dress competition, poets' meet, best out of waste, rangoli, rakhi designing, poster making, essay writing and calligraphy etc, are regularly conducted by the school as per the annual calendar keeping pace with the CBSE curriculum (as co-scholastic activities).

Children are involved in a wide spectrum of interesting activities namely science exhibition, public speaking, project works, drama, quiz, dance, singing, games & sport etc. Men of merit and national repute are invited to the school for interacting with the students and inspiring them with their qualities.

## PRIZES

Excellent students are rewarded with the following awards at the end of every academic session:-

Best Boy	-	(Junior & Senior)
Best Girl	-	(Junior & Senior)
Ideal Student	-	(for neatness & cleanliness, discipline, regularity)
General Proficiency	-	(for all classes)

## PARENT-TEACHER MEETING (PTM)

Parent-Teacher meeting is conducted on the second Saturday of alternate months for the overall development of the students and to check truancy of learning outcomes.

## LABORATORIES

The school has well equipped laboratories for Physics, Chemistry Biology, Maths, Computer Science and Language etc. The school provides a multi purpose activity house for the students to perform various activities time to time.



## LIBRARY

A rich library with spacious reading room for teachers and students along with well furnished stack room is available in the school to enhance their knowledge in different fields of education. It contains enough books on different subjects along with maps, magazines, journals and newspaper etc.

## BUSES ON ROUTE

The school provides conveyance facility to the students coming from distant places. It touches all the main routes from a distance of about 20 kms. in all directions. Bus route is subject to change as per the convenience of the students and the school administration. Conveyance fee is submitted monthly along with the tuition fee. Conveyance fee for vacations will also have to be deposited. A student availing this facility in July of a session may withdraw the same by a month's notice in writing before the first day of August failing which no withdrawal is accepted thereafter and he/she has to continue with the facility till end of the session.

However , for mechanical disadvantages, the school administration is not responsible. In such condition, parents/gurardians have to arrange their own conveyance for any reason whatsoever may be. If the school decides to cancel or change the route the parents will have no objection to it and they must make their own arrangement for the journey of their wards. The rules and regulations are subject to change from time to time and parents are bounded to follow the same.

## COMPUTER EDUCATION

Computer education is compulsory for students from Grade I to Grade VIII. However, it is optional for higher classes. The school provides a Wi-Fi connected well equipped computer lab with 25 computers for the student to full fill their practical skill.

## CAFETERIA

A variety of vegetarian nutritious eatables are provided at reasonable price for staff and students to purchase according to their need.



## CAREER GUIDANCE & PERSONALITY DEVELOPMENTS

It is considered that the school is a training workshop for preparing learners to lay down the founding stone of education, manners, intelligence, creativity and personality enriched with harmonious etiquette in the society. They are prepared to face challenges in competitive ways of education and views to create their own recognition. However, they are inspired with the field of their interest to build carriers keeping pace with today's global challenges.

## RESIDUARY

The school management reserves the right to add, alter, amend or cancel any of the rules & regulations as well as terms and conditions at any time on its discretion.

Sd/  
Arshadullah Khan (Aiya Khan)  
Chairman, School Managing Committee





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